



## **Parent Agreement**

I agree to the following policies and procedures regarding my student in the CCS Focal Point program.

- I will be responsible for paying Focal Point for all tutoring services provided to the student in a timely manner (as designated by Focal Point).
- Delinquent payments may result in the possibility that no further tutoring will be provided.
- If my student must miss a tutoring session, I will provide at least 24 hours advance notice to the tutor, or I will be billed for the entire cost of the tutoring session. This requirement is waived in the case of sudden illness or other unavoidable emergency.
- I agree that I will not direct criticism of the student's classroom teacher, other CCS school personnel, or CCS policies to the tutor. I will address any concerns I have directly to the appropriate school personnel.
- I agree that I will not ask the tutor to engage in, or assist my student in, any academically-unethical behavior (such as writing papers for the student). Such a request shall result in immediate cancellation of the tutoring relationship.
- I agree that I will provide all relevant information to the tutor about my student's work and progress in class.

Submission of the online tutoring request form indicates your agreement to these policies and procedures.